



## **ONLINE CODE OF CONDUCT AGREEMENT**

Please review the following agreement before participating in programs delivered online at Manitoba Theatre for Young People.

As the caregiver of a child registered for an online course or workshop at MTYP, you and your child agree to the following:

My child/youth has permission to participate in programs delivered online, facilitated by Manitoba Theatre for Young People (MTYP).

I give permission for MTYP staff to send me emails containing course materials, information, and invitations to meetings on a video conferencing service (Zoom). Invitations will be sent to the adult listed on the student's account and to additional email addresses of teens age 13 and up who have made this request. (To make changes to your contact information, please contact us.)

I will not hold MTYP or its staff or instructors responsible for the inappropriate conduct of other students as they connect and communicate online.

My child's first name and last initial will be used to identify them in the online classroom (e.g. Omar S.).

I will not share the online Zoom link with anyone who is not registered for the course or workshop.

I will not record the online course or workshop (no photo, video, or audio recordings of any kind).

I understand there may be instances when the student and instructor are one-on-one in the online classroom, or when students are in an online break-out room to work in small groups without instructor supervision for a short period of time.

I have read and understand the section titled "Additional Online Program Information" (see below).

I will bring any concerns to the attention of Kent Suss, Theatre School Director, by emailing [ksuss@mtyp.ca](mailto:ksuss@mtyp.ca) or calling (204) 954-1706.

Students will remember that in their online conduct, they are ambassadors of MTYP.

[ ] Students will use online communication in an appropriate, kind, and legal manner in all communications with other students and instructors in the course, even if those communications are not directly part of the course.

[ ] Students will conduct themselves as they would in an MTYP class: they agree to respect others, the instructors, and themselves; they will listen to and follow instructions; they will refrain from bullying, harassment, or disrespectful speech and behavior; and they will have fun!

#### Additional Online Program Information:

Manitoba Theatre for Young People will be using Zoom as our online platform for courses and workshops. For the best possible online experience, we ask that:

-If you have never used Zoom, please download and test it on your device several days prior to the online course or workshop. If you encounter problems or have questions, please contact Kent Suss, Theatre School Director, at [ksuss@mtyp.ca](mailto:ksuss@mtyp.ca) or (204) 954-1706.

-If possible, use a computer or laptop for the Zoom course or workshop. This makes it easier to see all participants.

-Prepare a space to participate that allows for lots of room to move around freely, with minimal distractions.

-Students should arrive in the Zoom waiting room approximately 5 minutes before the class or workshop begins.

-As this is an interactive drama program, your child, the other students, and the instructor will gain the most value out of the experience if your child's camera and microphone are on (unless otherwise requested by the instructor).

-If other household members are present in the space where the student is participating in class, please refrain from distracting the student, the instructor, or other students.

-We encourage parents of children age 6 and under to supervise and support their child during online classes.

- Updated April 24, 2021